

## FACT SHEET EXHIBITOR BADGES, SET-UP AND DISMANTLING BADGES

We kindly ask you to carefully read the following information regarding badges and handling during set-up and dismantling of the gardiente, in order that we can guarantee a trouble-free running of the fair.

If you have any further questions, please do not hesitate to contact us at [service@gardiente.de](mailto:service@gardiente.de) or by telephone on +49 69 630092-0. We are available from Monday to Thursday from 08.00 am to 05.00 pm and on Fridays from 08.00 am to 03.00 pm.

### Business hours for exhibitors

Sunday	04 September 2022   8am - 7pm
Monday	05 September 2022   8am - 7pm
Tuesday	06 September 2022   8am - 12am

### Opening hours for trade visitors

Sunday	04 September 2022   9am - 6pm
Monday	05 September 2022   9am - 6pm
Tuesday	06 September 2022   9am - 5pm

## EXHIBITOR BADGES

Validity: Thursday, 01/09 – Thursday, 08/09/2022

Registration **of every person** is mandatory. Exhibitor badges are personalized and non-transferable and are also valid for set-up and dismantling. As an exhibitor, it is not necessary to order an additional set-up and dismantling pass.

**<< Here you can order exhibitor badges >>**

## SET-UP AND DISMANTLING

### Set-Up Times

Thursday	01 September 2022   7am - 8pm
Friday	02 September 2022   7am - 8pm
Saturday	03 September 2022   7am - 8pm

Due to an earlier trade fair, early set-up **on Wednesday, 31.08.2022** is only possible **if you register in advance and depends on the availability of space**. Set-up times will be determined individually. The organiser will charge a rate of EUR 2.90 each day and square meter for providing the hall infrastructure and all additional costs.

**Please note that the outdoor setting can be done at the earliest on Friday, 02 September 2022 and requires the confirmation of the organiser.**

Prior registration is required at [service@gardiente.de](mailto:service@gardiente.de).

### Dismantling Times

Tuesday	06 September 2022   5pm - 12am
Wednesday	07 September 2022   7am - 8pm
Thursday	08 September 2022   7am - 4pm

The dismantling staff will not gain access to the hall before the fair has closed at 5pm! There may be restrictions during the dismantling time until 6.30pm, due to the structural conditions of the hall. **Please note that the hall must be completely vacated on 08 September 2022.**

**<< Here you can order set-up and dismantling badges >>**